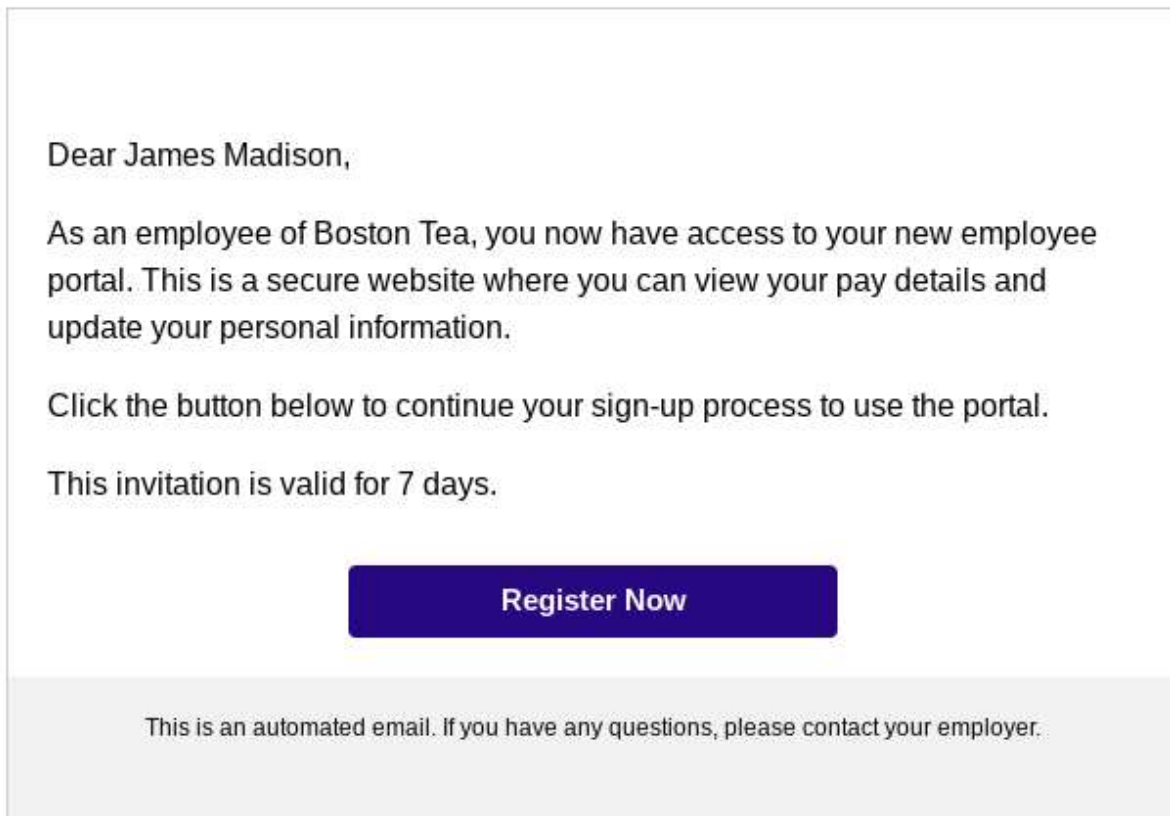


How to sign up for your employee portal

You will receive an email from
"Do-Not-Reply@patriotsoftware.com."
Here is what the email will look like:



The employee registration to the portal is only valid for 7 days. After seven days, you will have to request a new one be sent. If you do not see it in your inbox, please check your spam/junk folder.

The site to login to the portal is very important to keep up with as this is how you will be receiving your W2's for federal taxes.

www.payrolltime.com